

## Place and Resources Scrutiny Committee Draft Work Programme

**Meeting Date: 11 December 2025**

| Report Title             | Aims and Objectives                                                                                                                                                               | Lead Officers / Members                                                                                                                                                                              | Other Information |
|--------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
| Performance Scrutiny     | To review the most recent performance information and use this to agree items to add to the committee work programme for further analysis                                         | Chris Heighway –<br>Performance and Analytics<br>Team Manager<br><br>Cllr Nick Ireland – Leader<br>and Cabinet Member for<br>Climate, Performance and<br>Safeguarding                                |                   |
| Annual Complaints report | That the Committee scrutinises and notes the Annual Complaints Report and to ensure an awareness of the numbers and types of complaints received and the organisational learning. | Antony Bygrave<br>(Complaints Manager)<br><br>Cllr N Ireland, Leader of the<br>Council, Climate,<br>Performance and<br>Safeguarding<br>Cllr R Hope, Customer,<br>Culture and Community<br>Engagement |                   |

**Meeting Date: 19 January 2026**

| <b>Report Title</b>                                   | <b>Aims and Objectives</b>                                                                                                                 | <b>Lead Officers / Members</b>                                                                                                                         | <b>Other Information</b> |
|-------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| Performance Dashboard                                 | To review the most recent performance information and use this to agree items to add to the committee work programme for further analysis. | Chris Heighway – Performance and Analytics Team Manager<br><br>Cllr Nick Ireland – Leader and Cabinet Member for Climate, Performance and Safeguarding |                          |
| Budget and Medium-Term Financial Plan (MTFP) Strategy | To scrutinise the council's budget and medium-term financial plan for the year 2026-27<br><br>To make any recommendations to Cabinet.      | Sean Cremer (Section 151 Officer)<br><br>Cllr Simon Clifford – Cabinet Member for Finance and Capital Strategy                                         |                          |

**Pending items:**

- FOI and assurance regular update
- The Local Enforcement plan post implementation review
- Active Travel

**Annual items:**

- Strategic Asset Management Plan update – September
- Corporate Complaints Team – Annual Report - November

**Bi-annual items:**

- Natural Environment, Climate & Ecology – progress report – July and November

**Alternate meeting items:**

- Performance Scrutiny – informal session held before each committee occurrence - June, November, January, April.

**Informal Work of the Committee:**

| Date      | Topic                                                     | Format           | Members               | Lead Officers                                              | Other Information                                                                       |
|-----------|-----------------------------------------------------------|------------------|-----------------------|------------------------------------------------------------|-----------------------------------------------------------------------------------------|
| Quarterly | Review of the committee's performance and risk dashboards | Informal meeting | All committee members | Chris Heighway (Strategic Performance Intelligence & Risk) | Review of the dashboards to identify potential future areas for review by the committee |